TAX ADVISORY

In line with the submission of the Quarterly Alphabetical List of Payees (QAP) that shall accompany the Quarterly Remittance Return of Creditable Income Taxes Withheld (Expanded) [BIR Form No. 1601-EQ] and Quarterly Remittance Return of Final Income Taxes Withheld (BIR Form No. 1601-FQ), please be informed that the Alphalist Data Entry and Validation Module Version 6.0 is now available for use. This can be downloaded from the Bureau’s website at www.bir.gov.ph, as follows:

1. Click on the “Downloadables” button at the lower left side of the web page;
2. Scroll down to search for the section showing the “Alphalist Data Entry and Validation Module Version 6.0 (new)”; and
3. Follow the instructions stated on the said section to install the module.

The QAP shall be submitted either through the eSubmission facility (esubmission@bir.gov.ph) of the Bureau or through the dedicated email account of the Revenue District Officer having jurisdiction over the withholding agent’s registered address. This is required to be submitted on or before the last day of the month following the close of the quarter as an “attachment” to the quarterly withholding tax returns prescribed under Revenue Regulations No. 11-2018, as amended.

Issued this 24th day of April 2018.

Quezon City, Metro Manila

CAESAR R. DULAY
Commissioner of Internal Revenue