



## BUREAU OF INTERNAL REVENUE

Electronic Filing and Payment System  
REJECTION/ON HOLD FORM

From: <RDO Code – Description, rdo\_\_@mailsvr.bir.gov.ph>  
 For: <taxpayer\_name, name@domain.com>  
 Date: <Month dd, yyyy>  
 Subject: Status of Enrollment

Thank you for enrolling in the Electronic Filing and Payment System of the Bureau of Internal Revenue.

Please be informed that based on the following reason/s, the processing of your application for the use of the system was:

 **REJECTED**

- Field entries do not match your registration data with the BIR Integrated Tax System:

\_\_\_\_\_ TIN  
 \_\_\_\_\_ Registered Name  
 \_\_\_\_\_ Address  
 \_\_\_\_\_ Date of Incorporation/Birth  
 \_\_\_\_\_ Contact No.

- Invalid e-mail address

- Others \_\_\_\_\_

 **ON HOLD**

- Failure to submit the certification from the President, Vice President or other authorized principal officer who identifies and authorizes a person/s to enroll for the system usage
- Un-updated registration data

*(Any changes on your registration data should be made on BIR Form No. 1905 and be submitted to the Large Taxpayers Service/LTDO/concerned Revenue District Office where you are registered)*

Others \_\_\_\_\_  
\_\_\_\_\_

Your application shall be re-considered upon compliance or submission of the foregoing requirements within ten (10) working days from receipt of this notice.

For further inquiry, please call <name of office> at <924-32-45; 924-32-64> or e-mail us at <rdo\_\_@mailsvr.bir.gov.ph> .

Thank you for your continued support and cooperation.

COMMISSIONER OF INTERNAL REVENUE

By:

\_\_\_\_\_  
Name and Signature of Authorized Official

Legend:

<> to be filled-up by BIR-Office concerned